



**PERSATUAN SETIAUSAHA SYARIKAT MALAYSIA**  
**MALAYSIAN ASSOCIATION OF COMPANY SECRETARIES**  
(Approved Body under Fourth Schedule of the Companies Act, 2016)

# **COMPREHENSIVE INSIGHTS ON THE RESPONSIBILITIES OF DIRECTORS IN FINANCIAL REPORTING AND COMPLIANCE INCLUDING AUDIT EXEMPTION**



**8 MARCH 2025 | SATURDAY**



**9.00 AM - 5.00 PM**



**ZOOM WEBINAR**



[seminar@macs.org.my](mailto:seminar@macs.org.my)



[www.macs.org.my](http://www.macs.org.my)



03-78063755

011-56594799 (Whatsapp only)

# **COMPREHENSIVE INSIGHTS ON THE RESPONSIBILITIES OF DIRECTORS IN FINANCIAL REPORTING AND COMPLIANCE INCLUDING AUDIT EXEMPTION**

## **COURSE OBJECTIVES**

This workshop is designed to assist participants especially the Company Secretarial Practitioners to understand what is required to be done under the Companies Act, 2016 in relation to Financial Statements and Reports and the practical procedure of doing it including case studies.

## **COURSE OUTLINE**

### **★ PREPARATION, APPROVAL AND THE CIRCULATION OF FINANCIAL STATEMENTS BY DIRECTORS.**

- ➔ Adherence to approved accounting standards and regulatory frameworks.
- ➔ Proper maintenance of accounts.
- ➔ Board approval of financial statements.
- ➔ Circulation, timing, and lodging of financial statements and reports.
- ➔ Certification requirements for exempt private companies.
- ➔ The role and responsibilities of auditors in verifying and commenting on financial statements.
- ➔ New qualifying criteria for audit exemption.

## **PROFILE OF SPEAKER**

### **MR TANG CHAN MING CA (M), FCCS, ACTIM**

Mr Tang Chan Ming is a practicing Company Secretary, Chartered Accountant, Income Tax Consultant, and GST Tax Consultant. He has more than 43 years of working experience in Corporate Secretarial works, Financial Accounting, and other professional involvement. He has been speaking on various topics relating to the Companies Act, 2016, GST and tax issue for Malaysian Association of Company Secretaries (MACS) and other organizations. He is now the Chairman of Technical Committee of the Association.

## **WHO WILL BENEFIT?**

- Company secretaries, secretarial assistants, company administrators, accountants and company directors are required to keep abreast with the latest developments/legislations and changes affecting the secretarial profession/business and to maintain professional competency in areas relevant to their work.
- MACS CPD Programme is recognised by SSM for Licensed Company Secretaries in meeting their CPD hours. For members of MACS who act and practise under Sections 236 & 241 of the Companies Act, 2016, it is mandatory to secure a minimum of twenty-four (24) CPD hours per annum.



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## REGISTRATION FEES:

Category	Normal Fee (RM) per person
MACS Member	<b>320.00</b>
Staff Member	<b>320.00</b>
MACS Student	<b>120.00</b>
Non-Member	<b>440.00</b>
State Representative & Committee Member	<b>160.00</b>
The above seminar fee is inclusive of SST 8%, seminar materials (softcopy) and E-Certificate of Attendance.	

## PROGRAMME FEE

- Fee is payable to **MALAYSIAN ASSOCIATION OF COMPANY SECRETARIES**.

## PAYMENT MODE

- Payment must be made through the electronic channels i.e. online payment via the MACS member service portal and electronic fund transfer (EFT).
- Payment by cash and cheque is **NOT ACCEPTABLE** effective from 1 January 2024.

## TERMS & CONDITIONS

### **Certificate of Attendance:**

- Participant will be issued a Certificate of Attendance upon full attendance of the programme and payment is received.
- Please ensure that your name is spelled correctly in the online registration form and also in the attendance list if applicable.
- The certificates will be E-mailed to you within two (2) weeks after the seminar.

### **Cancellation:**

There will be no refund for cancellation or non-attendance but substitute attendee will be accepted on the condition that the organiser receives prior notice 7 days before the date of seminar. Admittance will not be permitted unless payment is received.

### **Disclaimer:**

The organiser reserves the right to make changes to the venue, date, speakers, fees, including cancellation of the seminar, if warranted by circumstances beyond the organiser's control.

### **Personal Data Protection Statement:**

Your personal information collected in this form is processed, retained and used by MACS in accordance with the Malaysian Personal Data Protection Act 2010. Your personal information may be used for all purposes in relation to the processing of your registration for seminar organised by MACS and to meet statutory obligation but not limited to marketing and promoting other seminars that are offered from time to time.

MACS may also retain and continue to process your personal data for all intents and purposes unless you request in writing to withdraw your consent to receive any form of communication from MACS.

**Closing Date:**  
**6 March 2025 (Online Registration)**

### **CONTACT PERSON | ENQUIRIES**

#### **MACS SECRETARIAT**

**Pn. Zawiyah Binti Adnan**

Unit A608 Block A Tingkat 6 Kelana Square

No.17 Jalan SS7/26 Kelana Jaya

47301 Petaling Jaya Selangor.

Tel: 03-7806 3755 / 03-7806 1023 Fax: 03-78063625

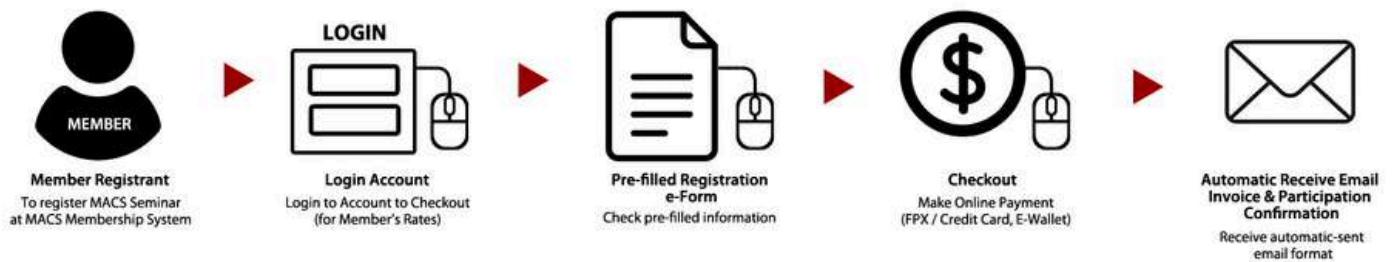
E-mail: seminar@macs.org.my

# HOW TO REGISTER

- To view more seminars/webinars and download the full brochure, please visit: [www.macs.org.my](http://www.macs.org.my).
- Search MACS's Continuing Professional Development Programme (CPD) and select the event
- Click 'Register Now' to experience the new system by continuing with the respective steps below:

## ONLINE MACS SEMINAR REGISTRATION PROCESS AT MACS MEMBERSHIP SYSTEM

(Member (Member / Fellow / Student / Associated Member / Provisional Member / etc))



## ONLINE MACS SEMINAR REGISTRATION PROCESS AT MACS MEMBERSHIP SYSTEM

(Non-Member (Guest / Staff of Members))

