

## Registration Form

Please retain original for your records I Please photocopy for additional participants I  
Registration can be made via fax or email.

### Registration Fees:-

Macs Member ☐ RM424.00 Non Member ☐ RM477.00

Staff from member's Firm ☐ RM445.20

The above seminar fee is inclusive of SST 6%. (Inclusive of lunch, refreshments, seminar materials & Certificate of Attendance)

**Certificate of Attendance:** The Certificate of Attendance will be issued upon full attendance of the registered participant and receipt of full payment. Please ensure that your name is spelled correctly in the registration form and also in the attendance list. The certificates will be mailed to you within 2 weeks after the seminar.

**Cancellation:** There will be no refund for cancellation or non-attendance but substitute attendee will be accepted on the condition that the organiser receives prior notice 7 days before the date of seminar. Admittance will not be permitted unless payment is received.

**Disclaimer:** The organiser reserves the right to make changes to the venue, date, speakers, fee, including cancellation of the seminar, if warranted by circumstances beyond the organiser's control.

**Closing Date: 26 October 2022**

### Contact Person I Enquiries

#### MACS SECRETARIAT

Cik. Zawiyah Adnan

Unit A608 Block A Tingkat 6 Kelana Square

No.17 Jalan SS7/26 Kelana Jaya

47301 Petaling Jaya Selangor.

Tel: 03-7806 3755 / 03-7806 1023 Fax: 03-78063625

E-mail: seminar@macs.org.my

#### MELAKA STATE REPRESENTATIVE

Mr. Low Ten Pow

c/o Low & Company

8-1, Jln PPM 12, Plaza Pandan Malim

Balai Panjang, 75250 Melaka.

Tel: 06-336 0001/2 Fax: 06-336 0003

Email: lowmacs@hotmail.com

**8 CPD / CPE HOURS**



PERSATUAN SETIAUSAHA SYARIKAT MALAYSIA  
MALAYSIAN ASSOCIATION OF COMPANY SECRETARIES  
(Approved Body under Fourth Schedule of the Companies Act, 2016)

## AMENDMENTS TO EMPLOYMENT ACT 1955 SINGLE PERSON COMPANY AND THE POSITION OF NOMINEE DIRECTORS

Date: Saturday, 5 November 2022

Time: 9.00am to 5.00pm

Venue: Kings Green Hotel, Melaka

Address: No 28, Jalan Tun Perak, 75300 Melaka

**LIMITED  
SEATS!**

### AMENDMENTS TO EMPLOYMENT ACT 1955(HALF DAY)

#### COURSE OBJECTIVES

At the end of this course, participants should understand the amended Employment Act 1955 now offers protection to a larger scale category of employees in Malaysia and requirement of employers to take necessary step to revise their employees' employment contracts and policies.

#### COURSE OUTLINE

- ❖ Amendments to First Schedule of Employment Act 1955 (EA) and coverage of EA 1955.
- ❖ Certain provisions excluded under the revised First Schedule.
- ❖ Requirement to obtain prior approval in employment of foreign workers.
- ❖ Increase in maternity leave and introduction of paternity leave.
- ❖ Protection of pregnant female employee against termination.
- ❖ Change in maximum working hours for workers.
- ❖ Flexible working arrangement.
- ❖ Discrimination in employment.
- ❖ Notice to raise awareness on sexual harassment.
- ❖ Forced Labour.
- ❖ Presumption as to who are an employee and employer.

### SINGLE PERSON COMPANY AND THE POSITION OF NOMINEE DIRECTORS (HALF DAY)

#### COURSE OBJECTIVES

At the end of this course, participants should be able to identify, define features, formation and et cetera of a single person company and the position of nominee directors.

## COURSE OUTLINE

- ❖ Single Person Company
  - Definition and features of single person company.
  - Tax implication between a sole proprietor and Sdn. Bhd.
  - Resignation and removal of a sole director.
  - Passing of Resolutions in a single person company.
  - Business contracts of a single person company.
  
- ❖ The Office and Position of Nominee Directors
  - Definition, responsibilities and commitments of nominee directors.
  - Loyalty of nominee directors.
  - Role of nominee directors.
  - Appointment of nominee directors.
  - Risks of nominee directors.

## PROFILE OF SPEAKER

**Mr. Loo Kia Shong Advocate & Solicitor (Malaya), B Jur (External) Malaya, CLP, MBL (UKM), CA (M), CPA (M), FCCS**

**Mr Loo Kia Shong** is the sole proprietor of his own legal firm, Messrs. The Law Chamber of KS Loo. Prior to embarking on his legal career, Mr. Loo has worked in one of the largest local bank in Malaysia. He has also worked as a Legal Manager and as a Strategic Human Resource Manager in a local company that offers leasing and rental of computers. He is currently the Honorary Treasurer of MACS. He is a HRDF Certified Trainer and has a Certificate in Translation from the Institut Terjemahan dan Buku, Malaysia.

### **En. Jasni bin Abdul Jalil (FCCS)**

**En Jasni Abdul Jalil** is a practicing Company Secretary and was recently appointed as MACS Vice President for Year 2021/2022. He has more than 20 years' experience as a Company Secretary both as an in-house Company Secretary for a listed company and named secretary for a spectrum of multi-national companies whom he serves through an established legal firm in Malaysia. He had also represented MACS in delivering a talk at India's Institute of Company Secretaries National Conference held in Jaipur, India in 2019. He holds a Bachelor in Corporate Administration (Hons.) (Co. Sec) and an MBA.

## WHO WILL BENEFIT?

- Company secretaries, secretarial assistants, company administrators, accountants and company directors are required to keep abreast with the latest developments/legislations and changes affecting the secretarial profession/business and to maintain professional competency in areas relevant to their work.
  
- MACS CPD Programme is recognised by SSM for Licensed Company Secretaries in meeting their CPD hours. For members of MACS who act and practise under Sections 236 & 241 of the Companies Act, 2016, it is mandatory to secure a minimum of twenty-four (24) CPD hours per annum.

(Melaka)

## **Participant's Contact Details**

Full Name: .....

MACS Membership No: ..... Other Professional Bodies No: .....

Postal Address: .....

.....

Company: .....

Designation: .....

Tel: ..... Fax: .....

Email: ..... Mobile: .....

[\\*Please tick the appropriate box](#)

[Tax invoice to be issued under the name:](#) ☐ [Company](#) ☐ [Individual](#)

### **Payment Method**

I hereby enclose RM....., via:- Cheque No. .... (made payable to "**Malaysian Association of Company Secretaries**")

Direct Bank in to MACS A/C No: Public Bank Berhad **PBB 3193504112**

All payment for registration can be made by cheque or direct bank-in at PBB. Registration by fax will only be confirmed upon full payment/receipt of bank-in-slip/EFT payment advice.

### **Personal Data Protection Statement**

Your personal information collected in this form is processed, retained and used by MACS in accordance with the Malaysian Personal Data Protection Act 2010. Your personal information may be used for all purposes in relation to the processing of your registration for seminar organised by MACS and to meet statutory obligation but not limited to marketing and promoting other seminars that are offered from time to time.

MACS may also retain and continue to process your personal data for all intents and purposes unless you request in writing to withdraw your consent to receive any form of communication from MACS.

I ..... agree/disagree \* to provide my personal data as mentioned in the Statement.

Signature : .....

Date : .....